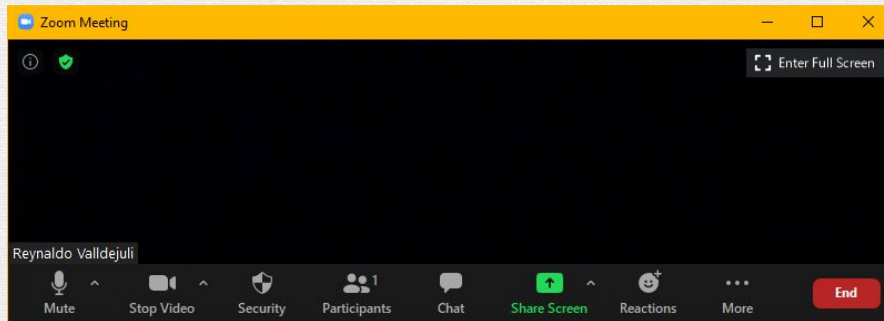


Zoom Meeting Preparation

- Please make sure your phone or computer is muted to minimize background noise.
 - To do this, hover over the bottom left-hand side of your screen and click “Mute.”
- Please make sure you have turned off your camera to save bandwidth and prevent any connectivity issues.
 - To do this, hover over the bottom left-hand side of your screen and click “Stop Video.”
- Please submit questions during the presentation in the “Chat” function located on the bottom of your screen.



If you require an interpreter or have other accessibility needs for future LDOE meetings, please contact LDOEcommunications@la.gov.

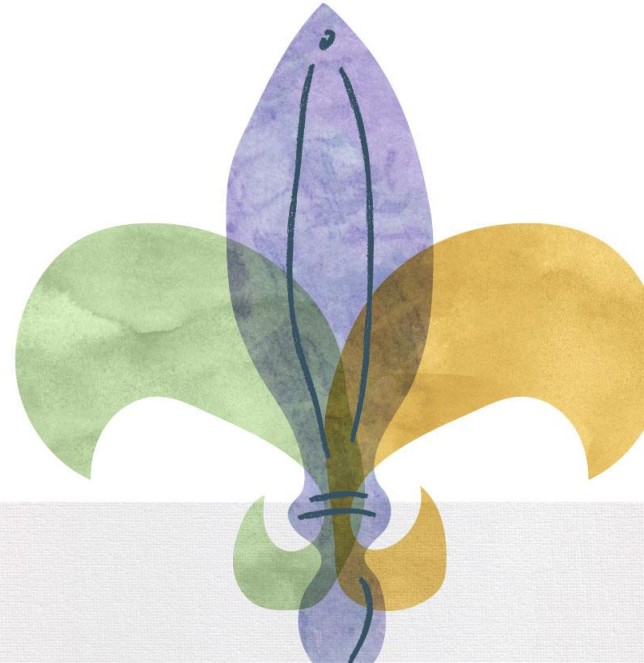


Data Coordinator Monthly Call

March 09, 2023

Agenda

- CVR
- Data Sharing Agreements
- Data Collections Calendar
- EdLink Security
- Data Collections: SER, eScholar, STS, Compass(CIS)
- EdLink 360: 2022-2023 Data Collections and Dashboards
- Course Code Redesign
- User Support Resources





Curriculum Verification Results & Reporting Portal (CVR)

Roster Verification Transition Status

- The LDOE had initially anticipated phasing out the [Curriculum Verification and Results \(CVR\) Reporting Portal](#) roster this school year (2022-2023) and transitioning to a new roster verification system in EdLink.
- However, due to lack of time to adequately build and test this new system, **the existing CVR portal will be utilized for one more year. The CVR system and process will remain unchanged for the 2022-2023 school year.**
- A full transition to a new roster verification system in EdLink is planned for next school year (2023-2024).

CVR

The [Curriculum Verification and Results \(CVR\) Reporting Portal](#) roster verification ensures that teachers are assigned to the correct courses and classroom rosters of students for the purposes of value-added (VAM) analysis. The data in CVR will be used to calculate a teacher's VAM score even if the teacher and/or the principal do not verify the roster. Teachers instructing **ELA, Math, Social Studies (grades 4-8), and Algebra I, Geometry, English I and English II courses** (all grades) should verify their rosters, as they are eligible to receive VAM scores.

- Contact systemsupport@la.gov with questions regarding roster verification, and compass@la.gov with general Compass related questions

CVR

Office of Assessment, Accountability & Analytics (AAA) will open CVR for an additional year as we continue to work toward transition processes in EdLink.

- The general rules for CVR have not changed.
- CVR provides teachers the opportunity to review and correct their courses and student rosters for the purpose of value-added (VAM) analyses.
- VAM scores contribute to 35% of a teacher's overall evaluation.
- Additional discussion and opportunity for questions will occur in weekly office hours and Strategic Outreach sessions.

CVR Resources

- CVR Portal: <https://leads13.doe.louisiana.gov/cvr/>
- CVR helpdesk: systemsupport@la.gov
- CVR User Guide: 2022-2023 [CVR User Guide](#) - *Will be updated on Monday, March 9*
- Please refer to the [CVR Resources](#) for additional information.

CVR

- CVR will once again be used for roster verification for teacher VAM evaluation scores. The process will be exactly the same as last year
- Data submitted to EdLink will populate CVR for principal and teacher roster verification
- Below is a high-level schedule of events.

School Year	System	CVR Action Item	Dates
2022-2023	EdLink	Data Managers submit course offerings, student schedules, student enrollment, & staff course offering data to EdLink 360	Now
2022-2023	CVR (View Only)	Data Systems & User Support team works with OTS to load EdLink data to CVR for a view only period; data managers report any class/student/staff updates to EdLink; Data managers submit an attestation form confirming they have reviewed rosters	3/20 - 4/28
2022-2023	CVR (Roster Verification)	CVR is open for Principal & Teacher Roster Verification; updates are made directly in CVR as done in past years	5/8 - 5/26

Please refer to the [2022-2023 Benchmark Calendar](#) for a list of extracts that should be submitted.

A watercolor illustration of a tree on the left side of the page. The tree has a thick, light green trunk and several branches with green leaves. At the base of the tree, there is a small purple flower. The ground is depicted with a textured, greenish-blue wash. The background is a plain, light gray.

Data Sharing Agreements

Data Sharing Agreements

Pursuant to R.S. 17:3914, school systems are required to have a contract or data sharing agreement in place with private vendors that deliver services in order to share personally identifiable student data (PII).

For the 2022-2023 school year, school systems will need to opt-in to any new or expiring data sharing agreements. Please use the [Data Sharing Agreement Tracker](#) for downloading agreements and for uploading agreements with the appropriate approvals.

For questions or concerns with Data Sharing Agreements, contact Idedata@la.gov.



Data Collections Calendar

2022-2023 Data Collections

Application systems:

Data is reported during scheduled collection periods with specific open/close dates.

EdLink 360: Data is reported daily (when available) with snapshots taken at specific times during the school year

Collection End Date (Snapshot or System Close)	4/28/2023	5/26/2023	5/12/2023	7/7/2023	8/11/2023	9/30/2023
Collection Name	CVR (View Only) 3/20-4/28	CVR (Verification) 5/8-5/26	End of Year (EOY) Literacy Assessments	Student End-Of-Year	Staff End-Of-Year	STS End-Of-Year (Legacy System)

Refer to the [2022-2023 Benchmark Calendar](#) for details. Updated: 3/8/2023

A watercolor illustration of a tree on the left side of the frame. The tree has a thick, light green trunk and several branches with green leaves. At the base of the tree, there is a small purple flower. The ground is depicted with a textured, greenish-blue wash. The background is a plain, light gray.

EdLink Security

Security

LDOE is undergoing a multi year process to integrate all LDOE data systems with EdLink Security. During this time security will be provisioned for legacy systems through TAS and all systems that are new or have been recently enhanced will be provisioned through EdLink Security.

The [Security Resource Page](#) has information on gaining access to all LDOE data systems.

Provisioning Access for this Year's Cycle of Collections	
Totally Automated System (TAS)	EdLink Security Registration Portal
<ul style="list-style-type: none">• LEADS Portal• STS-Student Transcript System• SPS - Sponsor Site System• AFR - Annual Financial Reporting System• CIS - Compass	<ul style="list-style-type: none">• EdLink Security• EdLink 360• EdLink Ops• SER

EdLink Security Available Application Roles

EdLink360	EdLink Security	SER
<ul style="list-style-type: none">• Data Analyst• District Administrator• Principal Administrator• Homeless• Accountability	<ul style="list-style-type: none">• District• Local	<ul style="list-style-type: none">• IEP Form• SER Data• SER LASID• SMD Medicaid• SER Data Services• Re-Evaluation Data Review (RDR) <p>NOTE: SER (SMI) Medicaid Importer - The eScholar Direct Match process will be utilized for Medicaid matching in place of Medicaid Importer beginning with the 2022-2023 school year.</p>

My.LA.gov Accounts

Overall Goal:

- My.LA.gov is a centralized username and password tool utilized by many state agencies. The goal of MyLA is that a user may have one username and password for all business with the state of Louisiana.
- As state agencies adopt the use of MyLA, users will be able to use their single account for business with that agency. (Two early adopters of MyLA are LDOE and DCFS.)

Usage for LDOE Systems:

- LDOE system users who support multiple different school systems or who need access to multiple education systems should only utilize ONE MyLA username. ***This is a change from how security was provisioned in legacy systems where multiple usernames were required.***
- A user should NOT create and attempt to utilize multiple MyLA usernames within LDOE systems. This will result in errors and potentially getting locked out of your account.
- eScholar Data Managers should NOT continually switch a user's username that is linked with the user's eScholar Staff ID.

Benefits of Teachers Gaining Access to EdLink

- Many systems have been working to provide teacher access in EdLink.
- The original need for providing teacher access this school year was the expected transition to the EdLink roster verification system in 2022-2023. Since that transition has been postponed one year, teachers no longer need to gain access as urgently
- However, providing teacher access now will provide the following long-term benefits:
 - Teachers will need access to EdLink when the CVR system is eventually replaced by a new roster verification system in EdLink during the 2023-2024 school year.
 - Teachers will have a variety of teacher-level data resources available to them in the 2023-2024 school year.

EdLink 360 Teacher Automated Access

LDOE is providing an optional partially automated access process that superintendents may opt into for their school system. This option would allow all classroom teachers in their school system to be granted classroom teacher role and K-12 permissions in EdLink360 only. Opting into this option would alleviate the volume of individual teacher requests that security coordinators would have to manually review and approve. The below steps must be taken to participate in this option.

Districts Submitted: 54
Districts Missing: 115

- Superintendent's must select the "Opt In" option in EdLink Security.
- Teachers must create their User ID and password at My.la.gov ([guide](#)).
- Teachers can automatically link their User ID and Staff ID through the EdLink Ops Portal or Districts can manually link teacher User IDs and Staff ID through eScholar Staff ID.
 - Note: If User ID/Staff ID is manually linked, each teacher must log into EdLink Security once to sync their account.
- School systems must submit the email address of the teacher in the EdLink 360 staff extracts.
 - This step is giving LDOE express permission to grant the EdLink 360 Classroom Teacher roll and K-12 permissions to that teacher. This step is in lieu of teacher's requesting their own access and security coordinators reviewing and manually approving the access requests.

For more system enhancements visit our [2022-2023 System Enhancements](#) documentation.

Automatic Linking of Username and Staff ID

EdLink has developed functionality that will help to automatically link a username created by a user with their staff ID. Please follow the [guide](#) for steps to utilize this feature.

- Ensure your school system has submitted Staff IDs for 2022-2023.
- The purpose of this connection is to verify that a user has a staff ID upon logging in, users only need to link their username to one site within their school system in order to proceed.
- Then the user will select all necessary sites for access in EdLink Security (school system locations or individual schools). This selection is what controls what a user gains access to.
- Classroom Teacher - Linking user ID to Staff ID [Guide](#).

Updates for Opt-in Process

- To remove a teacher from EdLink access, remove the email address from the staff file. The teacher will have their access removed automatically with the system refresh.
- The developer is working to resolve the reported issue of teachers who serve multiple sites not getting automatic access.
- Teacher MyLa Account Setup - The preferred method of creating a MyLa is to create a full profile through [EdLink](#) . This method uses more data points and may result in more near matches but will automatically generate and link a Staff ID in eScholar.
 - As an alternative: Teachers can create an account directly through MyLa at: [Louisiana.gov](#) . This method is faster and results in fewer near matches than creating a full Profile through EdLink, however, the District Data Manager will need to manually link each user ID to a Staff ID in eScholar.

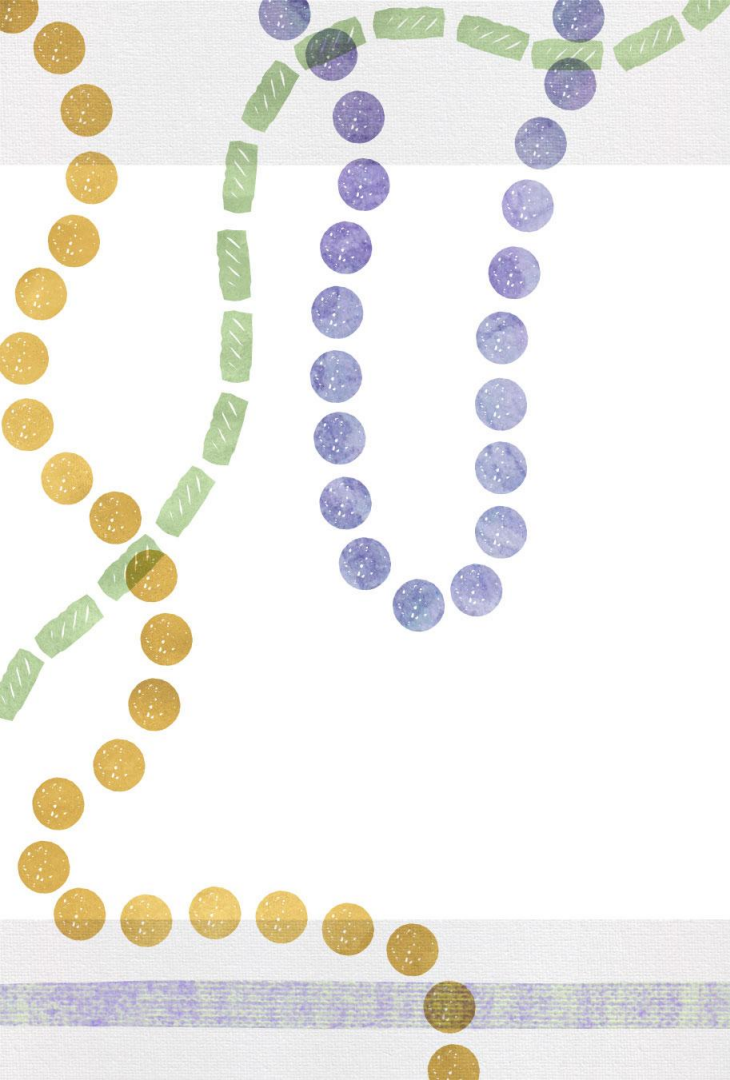
Updates for Opt-in Process

Partially Automated Teacher Access Opt-in Steps:

- Step 1: Superintendents Opt-in via the EdLink Security Dashboard
- Step 2: Teachers set up a MyLa account. Note: Teachers must use the school email address housed in your HR System that Data Managers will be submitting to Edlink
- Step 3: Data Managers submit staff files with email addresses for any teacher needed access to EdLink. Once the file is processed the teacher will then have access to EdLink360 - Classroom Teacher automatically.

A watercolor illustration of a tree on the left side of the frame. The tree has a thick, light green trunk and several branches with green leaves. The ground is depicted with a mix of green and purple watercolor washes. The background is a light, textured grey.

Data Collections



eScholar

eScholar Uniq-ID and StaffID

- Submit all students, including those newly enrolled, to Uniq-ID for LASID assignment
 - Please ensure that ALL students, enrolled at any time during the school year, (even if they have exited) have been submitted to eScholar Uniq-ID.
- Homeless and Head Start Students:
 - must have LASIDs assigned in Uniq-ID
 - must be submitted to EdLink
 - will be automatically pulled from EdLink into the CEP Manager in DirectMatch

Submit **2022-2023 staff** to StaffID for ID assignment.

- Submit all your teachers

PreK-SPED Grade Level

The grade level for Pre-K SPED students is 20

This code must be used for:

- eScholar Uniq-ID
- EdLink
- eSER
- Local SIS

EdLink Student User Guide

24 - PreK (Age 4)	10 – Grade 10
25 - Kindergarten	11 – Grade 11
01 - Grade 1	12 – Grade 12
02 - Grade 2	15 – Birth-2 SPED
03 - Grade 3	16 – Infant
04 - Grade 4	17 – Toddler
05 - Grade 5	18 – PreK (Age 3)
06 - Grade 6	20 – Ages 3-5 SPED
07 - Grade 7	30 – Not Enrolled (SER)
08 - Grade 8	35 – Nongraded (SER)
09 - Grade 9	99 – SER Grade Unknown
T9 - Transitional 9th	EA – Extension Academy

DirectMatch

DirectMatch:

September - June: LDOE will run the statewide DirectMatch

- SNAP state batch # 4439 (February file)
- TANF state batch # 4438 (February file)
- Medicaid-Free Lunch state batch # 4500 - statewide matching in progress
- Medicaid-Reduced Lunch state batch # 4498

- School systems are responsible for resolving their near matches, and loading match results into their local systems.
- In EdLink, school systems are responsible for ensuring lunch status updates are reported in the ***FREE_REDUCED_LUNCH_CODE*** field in the **enrollments.tsv** extract and is up to date prior to the student data snapshots (Oct 1 and Feb 1).

CEP Training

- Date: March 16, 2023
- Time: 1-2 pm
- Presenter: Toya Porter (Food and Nutrition Service)
- <https://ldoe.zoom.us/j/97030637994?pwd=Q2dnenlOcFBRK2U4YXM4eEN4UzNmZz09>
Meeting ID: 970 3063 7994
Passcode: 541808
1-312-626-6799

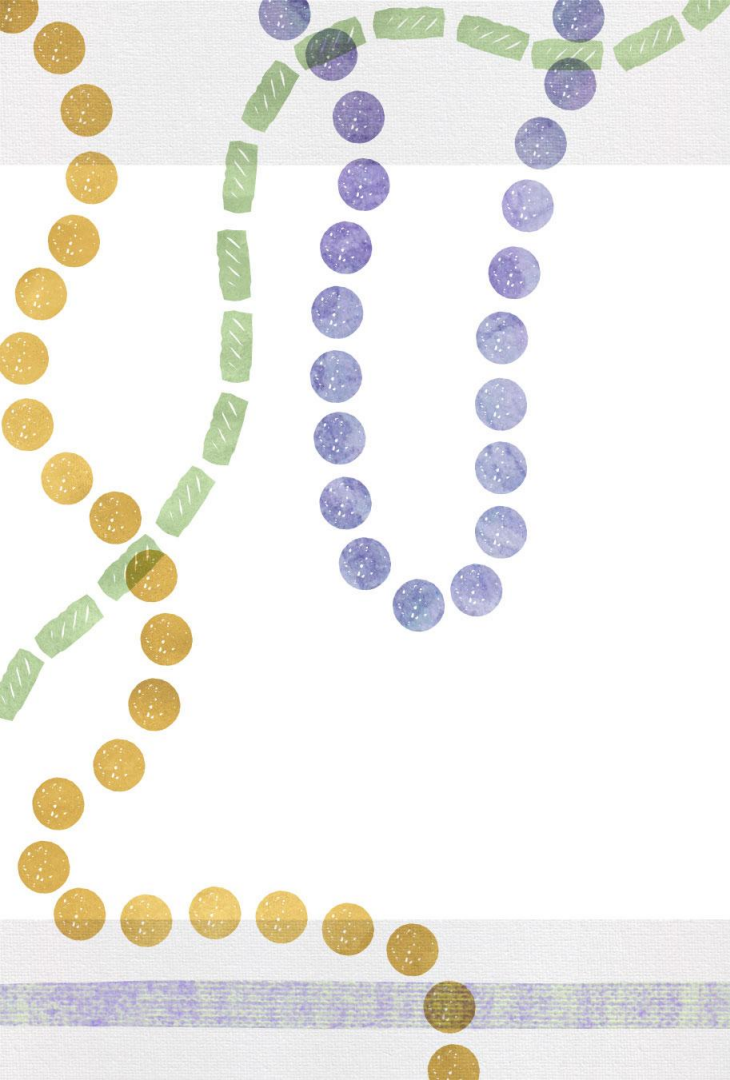
All CNP directors should attend this meeting

2022-2023 CEP Deadline

CEP Requirement	Deadline
Data Used to Calculate ISP	As of April 1, 2023
LEA Notification	April 15, 2023
State Agency Notification	April 15, 2023
State Agency Publication	May 1, 2023
Elect CEP for Following SY	June 30, 2023

By April 15, 2023: SFAs must confirm the Population Data in eScholar CEP Manager. All population data will automatically be pulled from the eScholar DirectMatch system.

By June 30, 2023: SFAs must make final elections regarding CEP participation for the 2023-2024 school year **through the CNP system.**



(STS) Student Transcript System

STS

School Year	System	Collection Start Date	Snapshot End Date
2022-2023	STS	1/9/2023	9/30/2023

STS is now open for BSSY 2022.

STS Resources

New 2022-2023 STS documents have been posted to the [STS Support Page](#) under the Useful Documents section.

- [Prior Year Request Form](#)*
- [2022-2023 STS Master Course Code List](#)
- [2022-2023 STS IBC Matrix](#)
- [2022-2023 Jump Start Pathway IBCs](#)
- [2022-2023 Jump Start Pathway Course Sets](#)

*Prior Year Request Forms should be emailed to Systemsupport@la.gov

Louisiana Believes

Student Transcript System (STS)

System Manager: systemsupport@la.gov

The Student Transcript System (STS) collects detailed transcript data for students in public and nonpublic middle school grades 08 and high school grades 09-12 who have taken any courses for credit. Transcript data can be submitted through batch file uploads or through online screens. Each student's entire high school transcript is submitted including all transfer credits. A transcript record must be submitted for any course that was waived for a student.

The reporting of student transcript information enables school districts, charter schools, and nonpublic schools to transmit student transcript data for the purposes of determining how students are tracking toward graduation requirements for a specific transcript year.

When STS Data Is Collected: STS is open for the collection of student data from December 1 – September 30 of each school year with extracts of the data taken during STS Mid-year and STS End-of-Year collection.

How STS Data Are Used: STS student data are used for many purposes:

- By universities for admission decisions via the Board of Regents
- By Louisiana Office of Financial Assistance (LOFA) to determine TOPS eligibility
- By LDOE to determine accountability scores and other internal reporting
- By school personnel to determine graduation eligibility

Please refer to the [System Support](#) page for additional information about the collection timeline and other important information for data submissions.

System User Guides - Are posted on the LA Believes website (under Data Systems – see LDOE Data Systems User Guides link).

LEADS Portal Access

As users are applying updates to their workstations, it seems that Chrome and other modern browsers are no longer

- LEADS Portal: <https://leads5.doe.louisiana.gov/ptl>
- Student Transcript System (STS): <https://leads5.doe.louisiana.gov/sts>

Useful Documents:

- [Prior Year Request Form](#)
- [2022-2023 STS Master Course Code List](#)
- [2022-2023 STS IBC Matrix](#)
- [2022-2023 Jump Start Pathway IBCs](#)
- [2022-2023 Jump Start Pathway Course Sets](#)




(CIS) Compass Information System

Compass Information Systems (CIS) Reminders

Per [Bulletin 130](#), all teachers and school leaders shall be evaluated annually. The following [tasks](#) should be completed in [CIS](#) at this time.

- Rosters should be [updated](#) to reflect all hired teachers, counselors, librarians, and school leaders, including uncertified or late hires.
- Evaluators should be assigned.
- Teachers, counselors, librarians, and school leaders should have two [Student Learning Targets](#) (SLTs) entered and accepted.
- Observations should be entered as they are completed. Educators who score “Highly Effective” or “Effective: Proficient” on the first observation do not require a second observation. The first observation is entered twice for those who qualify for one observation.

Please contact compass@la.gov with questions.

A watercolor illustration of a tree on the left side of the page. The tree has a thick, light green trunk and several branches with green leaves. At the base of the tree, there is a small purple flower. The ground is represented by a horizontal band of green and blue watercolor at the bottom of the page.

EdLink 360: 2022-2023 Data Collections and Dashboards

End of Year (EOY) - Literacy Assessments

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2022-2023	End of Year (EOY) - Literacy Assessments	4/1/2023	5/12/2023

Using the Usage and Data > Data Validation > Assessments Data Validation > EOY Dashboards

[Act 520 \(HB 911\)](#) - Requires administration and submission of K-3 literacy screeners for the end of year in 2022-2023.

Collection Name	Administration Window (per law)	Submission Open in EdLink	Snapshot Date
End of Year (EOY) Literacy Assessments	April 1-30, 2023	April 1, 2023	May 12, 2023 (update)

Please refer to the [2022-2023 Benchmark Calendar](#) for a list of extracts that should be submitted.

K-3 Literacy Screener EOY Extracts

- There is no change to the extract layout when submitting the EOY Literacy Screeners
- Systems may use the same *k3_assessments.tsv* they submitted for the BOY K3 Literacy screener
- However, so as not to overwrite existing data in EdLink, the extract field *LITERACY_SCREENERS_TEST_TYPE* will accept different values for the BOY, MOY, and EOY collections going forward.
- Extract layouts, samples and table lookups have been updated and posted to the EdLink Support Page.
- The new accepted values under *LITERACY_SCREENERS_TEST_TYPE* are as follows:

Screener	Accepted Values in LITERACY_SCREENERS_TEST_TYPE		
	BOY	MOY	EOY
Acadience Reading (formerly Dibels Next)	A	B	C
STEEP	D	E	F
STEP	G	H	I
Dibels 8	J	K	L
Alternative Assessment (Exception Code 01 or 05)	M	N	O

End of Year (EOY) - Students

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2022-2023	End of Year (EOY) - Students	8/1/2022	7/7/2023

Using the Usage and Data > Data Validation > Student Data Validation > EOY Dashboards

The EOY Snapshot will capture final data for students enrolled during the current school year:

- final/actual school calendars
- demographic data
- enrollment data
- free lunch data
- student attendance data
- student discipline data
- homeless and underage homeless data
- enrollment counts (MFP enrollment, total enrollment, cumulative enrollment, Extension Academy enrollment)
- student counts for special populations (English learners, SIFE, section 504, military affiliated, parent/expectant parent of a child, foster care, migrant, TANF, etc.)
- The Student Data Validation dashboard will flag students enrolled in more than 1 school system on the count date, sites with no enrollment and potential dropouts.

Please refer to the [2022-2023 Benchmark Calendar](#) for a list of extracts that should be submitted.

Student EOY Dashboards

Data Processing:

- *Usage and Data/Data Processing/File Errors*
 - Ensure all extracts for CALENDARS, STUDENTS, ENROLLMENTS, HOMELESS, DISCIPLINE, PROGRAM_MEMBERSHIP, ATTENDANCE, STUDENT_MARKS have loaded and processed at 100 percent.
- *Usage and Data/Data Processing/File Record Rejection*
 - Ensure any File Record Rejections have been corrected.

Data Quality:

- *Usage and Data/Data Quality/*
- Review all CALENDARS, STUDENTS, ENROLLMENTS, HOMELESS, DISCIPLINE, PROGRAM_MEMBERSHIP, ATTENDANCE, STUDENT_MARKS Data Quality Buckets
- Review Total Student, Calendar & Attendance and Other Data Quality Buckets

Data Validation:

- *Usage and Data/Data Validation/Student Validation/*
 - Ensure Filter is set with School Year: 2022-23 and Processing Period: EOY

Student Data Reports:

- *Usage and Data/Student Data Reports/*
 - Enrollment and Free/Reduced Lunch Counts, Dropout Roster and PreK Funding LA4 Report

End of Year (EOY) - Staff

School Year	Snapshot Group	Snapshot Start Date	Snapshot End Date
2022-2023	End of Year (EOY) - Staff	8/1/2022	8/11/2023

Using the Usage and Data > Data Validation > Staff Data Validation > EOY Dashboards

The EOY Staff Snapshot will capture final data for staff for the current school year:

- final staff demographic data
- staff actual salary data
- staff tenure data
- staff attendance data
- course offerings
- class schedules for teachers who were employed during the school year
- The Class Data Validation dashboard will flag any of the course offerings who are missing students or teachers

Please refer to the [2022-2023 Benchmark Calendar](#) for a list of extracts that should be submitted.

Additional EdLink Dashboards

Essentials:

Waffle Icon/Essentials/

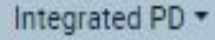
- School System Calendar, Enrollment, SPED, Diverse Learners, Attendance, Discipline, Academics, Students
 - Note: Student Search is under Students section

Staff:

Waffle Icon/Staff/

- Staff and Educator Workforce
 - Note: Staff Search and Staff Attendance are under the Staff section

EdLink Useful Features

The Integrated PD Tab  can be found on a multitude of EdLink Dashboards. This feature should be utilized as it contains useful links, tools and resources. The integrated PD tab under each Dashboard has been designed to provide you resources specifically for that dashboard section.

All Dashboard Integrated PD Tabs include a link to the EdLink360 Support Page.

Data Quality - EdLink360 Audit Codes and Messages

Data Validation

- Student - Includes Statement of Affirmation Forms for the Oct 1 MFP, SER Oct 1 IDEA, Feb 1 MFP, SER Feb 1 and EOY Collections
- Staff - Includes Statement of Affirmation Forms for the Oct 1 CLASS (staff) and EOY Collections
- CLASS - Includes Statement of Affirmation Forms for the Oct 1 CLASS (student) Collectons

Statement of Affirmations

JotForm Return Links

2022-2023 JotForm Return Links

- Oct 1 MFP - Students: <https://form.jotform.com/223214144940144>
 - SER IDEA Oct 1: <https://form.jotform.com/223245814820149>
 - Oct 1 CLASS - Students: <https://form.jotform.com/223214224956150>
 - Oct 1 CLASS - Staff: <https://form.jotform.com/223213831429148>
 - Feb 1 FMP: <https://form.jotform.com/223325897257163>
 - SER MFP Feb 1: <https://form.jotform.com/223325259917158>
 - EOY Students: <https://form.jotform.com/223214065763149>
 - EOY Staff: <https://form.jotform.com/223214157779158>
- CVR View Only Attestation: <https://form.jotform.com/230674907971163>

Directions:

1. Download and print the Statement of Affirmation from the Data Validation/ **Integrated PD** Tab in EdLink360.
 - a. Data Validation/Students Data Validation
 - i. Statement of Affirmations found in this locations Integrated PD Tab
 1. Students Oct 1 MFP
 2. Student Feb 1 MFP
 3. Student EOY
 4. SER Oct 1 IDEA
 5. SER Feb 1 MFP
 - b. Data Validation/ Class Data Validation
 - i. Statement of Affirmations found in this locations Integrated PD Tab
 1. Student Oct 1 CLASS
 - c. Data Validation/ Staff Data Validation
 - i. Statement of Affirmations found in this locations Integrated PD Tab
 1. Staff Oct 1 CLASS
 2. Staff EOY
2. Complete the form. Data Managers and Superintendent Signatures required.
3. Scan and save the signed form to your computer.
4. Upload the form to the appropriate JotForm Link.

Truancy

Truancy is defined as any student having either 5 unexcused days tardy or 5 unexcused days absent within a school semester per RS 17:233. (e.g., 3 days absent and 2 days tardy should not flag a student as being truant)

- Should be submitted by the LEA as a required 'Y' or 'N' flag which defines whether a student is truant for a given enrollment.
- Do not report any student that is considered an out-of-school suspension and expulsion towards a truancy count.

Truancy should be:

- Reported based on a school semester with school semesters defined as the school year split into 2 equal parts or semesters.
- Programmatically flagged based on reported/recorded attendance data, not manually updated or overridden.

Extension Academy Student Data

Extension Academy (EA) students should be entered with the following:

GRADE_CODE: EA

OPTION_CODE: B

ENTRY_CODE: C4

EXIT_CODE:

- 19 - If the student exited early
- 46 - If the student completed the program

Note: Prior to September 30th, 2022 grad dates should have been removed from the students STS BSSY 2021 record. If they were not before STS closed, email systemsupport@la.gov to request a prior year request form to open STS to remove the grad date.

Staff EOY - Mentor/Resident Data

During the Staff EOY Collection the current Mentor and Resident Teacher Data should be submitted before the collection closes mid-August 2023. As a reminder the mentor/resident data is populated in EdLink though the submission of the CALENDARS and STAFF extracts.

- calendars.tsv, calendars_ext.tsv
- staff.tsv, staff_ext.tsv
- staff_assignments.tsv, staff_assignments_ext.tsv
- mentor_teacher_link.tsv

This data should be submitted as current and will be used to provide mentor and resident stipends in December 2023.

Mentor & Resident Teacher Dashboards

Data Processing:

- *Usage and Data/Data Processing/File Errors*
 - Ensure all extracts for CALENDARS, STAFF have loaded and processed at 100 percent.
- *Usage and Data/Data Processing/File Record Rejection*
 - Ensure any File Record Rejections have been corrected.

Data Quality:

- *Usage and Data/Data Quality/*
- Review all CALENDARS, STAFF and Mentor Teacher Data Quality Measures Buckets

Data Validation:

- *Usage and Data/Data Validation/Staff Validation/ Staff CLASS (filter)*
 - Mentor/Resident Teacher Counts Section

Staff Dashboard:

- *Waffle Icon/Staff/Educator Workforce/Resident Mentor Teachers*



Entity Portal

Entity Portal

- ETA for new public schools Applications release is **April 10, 2023**
- The screens will be similar to the SPS you are familiar with, but the system will be much more interactive and user friendly
 - The same fields that you have used in the past will be present, but now all changes will go through the one system instead of requiring the Jotform for any changes requiring approval and edit/update few fields in the legacy application.
- There will be two different workflow processes – one for new sponsor/site application and another one is for Site/Sponsor changes.
- Details about training and transition from SPS will be coming shortly.



Course Code Redesign

2023-2024 Course Code Redesign

- **Based on feedback received thus far, we will not be implementing changes to these course codes for the upcoming school year. However, please continue to share any feedback on these course codes, as this will be useful for future planning.**
- To share feedback, review the [2023-2024 Course Code Redesign DRAFT](#) and provide your feedback to [JotForm Link](#).
- Column E identifies if the course code will be kept or deleted. All courses have an action in Column E. For the course codes that include Delete Course – Course Consolidate and Keep Course Consolidate Codes, please look to column H for details. This method is used when the recommendation is for multiple codes to be consolidated into a single code.
- Column G and H include additional changes to course codes. This can include changing: Carnegie Unit (details in column Y), Course Name (details in column M), making the course repeatable, or providing an explanation for a course deletion.
- Column I and J identify if the course can be identified as Agriculture, STEM, or Immersion
- Column K identifies the course as a Fast Forward course.
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This information can also be found on the [EdLink360 Support Page](#).



User Support Resources

User Support Reminders

- All Data Collection questions to be emailed to systemsupport@la.gov.
- User Support Calls:

EdLink Weekly Q&A Session Tuesdays @ 11:00AM

Month	Session Dates
August 2022	8/2, 8/9, 8/16, 8/23, 8/30
September 2022	9/6, 9/13, 9/20, 9/27
October 2022	10/4, 10/11, 10/18, 10/25
November 2022	11/1, 11/8, 11/15, 11/29
December 2022	12/6, 12/13, 12/20
January 2023	1/10, 1/17, 1/24, 1/31
February 2023	2/7, 2/14, 2/28
March 2023	3/7, 3/14, 3/21, 3/28
April 2023	4/4, 4/11, 4/18, 4/25
May 2023	5/2, 5/9, 5/16, 5/23, 5/30
June 2023	TBA

eScholar Office Hours Thursdays @ 10:00AM

Month	Session Dates
August 2022	8/11, 8/25
September 2022	9/8, 9/22
October 2022	10/6, 10/20
November 2022	11/3, 11/17
December 2022	12/1, 12/15
January 2023	1/5, 1/19
February 2023	2/2, 2/16
March 2023	3/2, 3/16, 3/30
April 2023	4/13, 4/27
May 2023	5/11, 5/25
June 2023	6/1, 6/15/, 6/29

Data Coordinator Monthly Webinar @ 1:00pm

Month	Session Dates
August 2022	Thursday, August 11, 2022
September 2022	Thursday, September 15, 2022
October 2022	Thursday, October 6, 2022
November 2022	Thursday, November 10, 2022
December 2022	Thursday, December 8, 2022
January 2023	Thursday, January 12, 2023
February 2023	Thursday, February 9, 2023
March 2023	Thursday, March 9, 2023
April 2023	Thursday, April 6, 2023
May 2023	Thursday, May 4, 2023
June 2023	Thursday, June 8, 2023
July 2023	Thursday, July 13, 2023

Training slide decks and recordings are posted on the [eScholar Support page](#).

Slide decks and recordings are posted on the [Webinars Resource Page](#).

User Support Weekly Newsletter

The User Support Weekly Newsletters are now posted on the [EdLink360 Support Page](#).

edlink EdLink 360 (Data Warehouse) – Support Page

EdLink 360

- For Extracts dropped by 5:00pm on Saturdays through Thursdays, the results will be available in EdLink the following morning.
- For Extracts dropped by 5:00pm on Fridays the results may not be available in EdLink until Sunday afternoon.
- Student, Staff and Calendar & Attendance user guides include information regarding the order of processing full extract files and the partial extract files.

~ANNOUNCEMENTS~

- Collection Extensions ([Benchmark Calendar](#) has been updated)
 - Oct 1 CLASS- Students and Staff – Updated Collection Snapshot [Friday, January 20, 2023](#)
 - Dropout Corrections – Updated Collection Snapshot [Friday, January 27, 2023](#)
 - SER Oct 1 IDEA – Updated Collection Snapshot [Thursday, January 19, 2023](#)
- [DRAFT - 2023-2024 Course Code Redesign](#)
- LACUE
 - [Roster Verification \(CVR\)](#)
 - [EdLink Security PII](#)

Link: [Weekly Office Hours and Monthly Webinar](#) (see summary for slide deck and recordings)

Useful Links	2022-23 LEA Contacts Data Managers should verify contacts and email us if updates or corrections are needed at systemsupport@la.gov	<ul style="list-style-type: none">2020-21 State Approved Nonpublic Schools2021-22 State Approved Nonpublic Schools
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Weekly Newsletters

- [Friday, October 14th](#)
- [Friday, October 21st](#)
- [Monday, December 19th](#)
- [Monday, January 9th](#)



Questions

Thank you all for joining us today! We appreciate each and every one of you working hard to meet our collection snapshots and deadlines. If you have any remaining questions, please email SystemService@la.gov .